

**RULES OF CONDUCT
on the premises of OOO "Omsktechuglerod" for truck drivers**

Dear Drivers,

Strict rules are in place at our facilities to ensure industrial safety, fire safety and public order. The rules below must therefore be obeyed.

When driving into the premises, the driver must act upon security guard instructions, make the vehicle and (if necessary) belongings available for inspection.

Leave all weapons and any alcoholic beverages at the checkroom. These items may be retrieved immediately prior to departure.

If the driver needs to leave the premises, he may leave the trailer and drive the tractor vehicle out of the premises. Before leaving, contact the security guards shift supervisor at 42-03-82, 4-32, a product delivery department employee at 42-02-68, 3-35.

Do not load a truck when:

- it has ragged tarps;
- there are objects in the cargo compartment that may damage the load;
- it is a tractor with a jumbo or low-boy trailer;
- it has a platform in the condition preventing from loading using a forklift (a loaded forklift weighs around two (2) tons);
- it has less than nine (9) lashing straps.

When operating the vehicle within the premises:

- drive within the prescribed speed limit: no more than 5 km/h while turning or proceeding through intersections and no more than 10 km/h on the premises of the plant;
- avoid hard braking on wet or slippery roads;
- slow down when nearing the loading area;
- do not drive when gas hazard exists or there is zero visibility due to steam release.

While the vehicle is on the premises:

- while waiting to load, the vehicle must be parked in the designated area; shut off the engine before leaving the cab; do not leave the truck unattended;
- ensure that your vehicle does not cause an obstruction to other traffic or pedestrians;
- smoke only in designated smoking areas;
- dispose of rubbish only in designated areas.

THE DRIVER MAY NOT:

- consume alcohol;
- bring children, animals or unauthorized persons onto the premises;
- move within the premises without good reason;
- wash trucks;
- use naked flames for cooking or other purposes.

DO NOT enter or leave the premises at night time.

In the event of extortion (demands to pay for any services) by plant employees, contact the security staff at 42-13-33, 5-28.



IF THE DRIVER FAILS TO COMPLY WITH THE ABOVE REQUIREMENTS, RELEVANT SANCTIONS WILL BE APPLIED TO THE DRIVER; THE VEHICLE WILL NOT BE USED FOR LOADING AND WILL BE TAKEN OUTSIDE THE PREMISES.

All failures to comply with the facilities' internal regulations will be reported to the transportation provider.

<p>If you have any questions, please ask them to: Switchboard operator: tel.42-34-80, 4-17 Security: tel.42-13-33, 5-28 Security guards shift supervisor: tel. 42-03-82, 4-32</p>	<p>Nonresident drivers may feel free to use a LOUNGE. The lounge is located on the ground floor of the household building and is open 8 a.m. to 10p.m. (Omsk Time) Tel.: 1-05</p>
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